



**Director of Programs**  
***NEW 2025 POSTING – IN-PERSON ROLE***  
***FOR SAINT LOUISE HOUSE, AUSTIN, TEXAS***

**Position Description**

The Director of Programs provides oversight and supervision of agency programs and direct services personnel (Program Manager). All Saint Louise House employees work within the organizational values of **Hope, Effectiveness, Empowerment, Growth Mindset, Commitment, and Humility**. The Director of Programs reports to the Executive Director.

**Benefits**

Saint Louise House invests in our employees in a variety of ways. We provide the tools and support needed for all staff so that they can provide the highest quality of services for our families. In addition to fostering a positive, learning, and supportive work environment, we also offer:

**Competitive Compensation (*based on education and experience*)**

**Paid Time Off (160 hours a year)**

**Sick Time (40 Hours per year)**

**Paid Holidays (12 days a year)**

**Health / Dental / Vision Insurance**

**Life and Disability Insurance**

**Position Accountability**

**Lead, Manage, Accountability (LMA)**

- Provides strong leadership within the program and the organization by creating and maintaining a team culture that is positive, inclusive, trusting, and focused on outcomes.
- Models the highest standards of discretion, ethics, continuous improvement, and professionalism.
- Communicates effectively with an inclusive approach to collaborating with people.
- Collaborates actively with the organizational leadership as a member of the leadership team.
- Recommends and oversees new employee training and continuing education training.
- Actively monitors and addresses workplace challenges.



### **Program Services Delivery & Strategy**

- Serves as the Implementation champion of the Solution-Focused Brief Therapy Model.
- Ensures programmatic goals through the delivery of a positive, impactful family experience.

### **Quality Assurance & Impact**

- Ensures that service delivery aligns with best practices and meets quality standards.
- Monitors individual family progress to identify potential trends and challenges.
- Completes file reviews, service plan reviews, and case presentations.

### **Program Reporting & Development**

- Evaluates and monitors program development, recommending changes as needed.
- Works collaboratively with quality assurance to recommend changes and enhancements to programming.
- Uses data to drive decision-making.
- Monitors recommends and implements evidence-based practice approaches as needed.
- Ensures data collection and documentation supports reporting requirements.

### **Admissions Management**

- Ensures fidelity to program eligibility, housing eligibility, and required documentation.
- Meet applicants prior to offering admission.
- Monitors waitlists and ensures appropriate referrals are offered.

### **Position Requirements**

- Bachelor's degree in social work, or related field
- LMSW or LCSW preferred
- Minimum of three years case management experience
- Minimum of three years supervising direct service personnel

### **About Saint Louise House, Austin, Texas**

Saint Louise House provides a two-generation, long-term supportive housing program to mothers and their children who are overcoming homelessness in Central Texas. Our proven program provides stable housing, empowering partnership, and wraparound services. The highly individualized support we provide fosters education, financial literacy, strong family relationships and healthy living, leading to a lifetime of self-sufficiency. With a deep belief in the power of women to transform their lives, their families, and our community, we are committed to a solution-focused model for growth and sustainable change.



Saint Louise House is committed to the recruitment, selection, development, and promotion of employees based on individual merit. Our policy is to provide equal employment opportunity to all people without regard to race, color, religion, sex, national origin, age, or disability. We encourage applicants from traditionally underrepresented groups and diverse backgrounds, which mirror the population we serve.

***To apply for the position, please send a Cover Letter and Resume to:***

Sherri Fleming, Human Resources Project Manager at [sfleming@saintlouiseshouse.org](mailto:sfleming@saintlouiseshouse.org)

For more information about Saint Louise House, please visit [www.saintlouiseshouse.org](http://www.saintlouiseshouse.org)