



SAINT LOUISE HOUSE

Build. Believe. Become.

FAMILY ENGAGEMENT SPECIALIST

Who we are:

Saint Louise House provides a long-term supportive housing program to mothers with children overcoming homelessness in Central Texas. Our proven program provides stable housing and wraparound services with highly individualized support that fosters education, financial literacy, strong family relationships and healthy living, leading to a lifetime of self-sufficiency. All work is guided by the Saint Louise House values of Empowerment, Strengths, Simplicity, Humility, and Effectiveness

Position Summary:

The Family Engagement Specialist will work within Saint Louise House's solution-focused, strengths-based model. Support the development and implantation of family activities. Offer supportive services for adults, children, and teens. Build the culture of community with current and former clients.

The Family Engagement Specialist is responsible for managing the admissions process for applicants and new program participants with input from the Program Director.

Benefits:

Saint Louise House invests in our employees in many ways. We provide the tools and supports needed to all staff so that they can provide the highest quality of services to Saint Louise House families. In addition to fostering a positive, learning, and supportive work environment, we also offer

- Competitive Salary
- Paid Time Off (160 hours a year)
- Paid Holidays (12 days a year)
- Health / Dental / Vision Insurance
- Life and disability Insurance

Responsibilities:

- Coordinate and lead community building events for mothers and families
- Facilitate opportunities to support resident voice to inform, strengthen, and develop programming.
- Develop and implement tools to gather program participant feedback and input to improve participation, outcomes, engagement, etc.
- Screen applicants for eligibility, follow up with applicants, and conduct interviews for admissions with support of the Program Director.
- Respond to calls for information on admission to the program
- Maintain the admissions database and waiting list
- Coordinate and facilitate move-ins of new program families.

Skills

- Experience facilitating focus groups, engagement, and social connection activities
- Strong ability to build rapport, engage families, and communicate consistently to strengthen participation in program activities
- Comfort talking with people from diverse backgrounds and life experiences
- Strong organizational skills and ability to plan and coordinate activities and events

Education and Experience:

- Required: Bachelor's degree in Social Work, Behavioral Science, or a related field
- Required: Bilingual in Spanish
- Preferred: Experience working in a supportive housing program
- Preferred: LBSW or LMSW

Saint Louise House is committed to the recruitment, selection, development, and promotion of employees based on individual merit. Our policy is to provide equal employment opportunity to all people without regard to race, color, religion, sex, national origin, age, or disability. We encourage applicants from traditionally underrepresented groups and diverse backgrounds, which mirror the population we serve.

To apply for position send Cover Letter and Resume to:

Robin Kamperman, Director of Operations at rkamperman@saintlouiseshouse.org

For more information about Saint Louise House, please visit www.saintlouiseshouse.org